

Exhibitor Frequently Asked Questions

Q: When do I move-in?

You will receive your assigned move-in day and time 15 days prior to the show. Below is our move-in schedule for 2023.

Move-in Days & Times

Wednesday, March 15, 8am-4pm

Thursday, March 16, 8am-4pm

Friday, March 17, 8am-4pm

If you are able to hand carry your items in, you can park in any Huntington Center parking lot and enter through the front of Hall. B.

The loading dock is for exhibitors with items that need to be unloaded with a high-low and/or have exhibit space larger than 20'x20'.

Q: What about move-out?

Move Out Days & Times

- Sunday, March 19, 5pm - For all exhibitors who do NOT require Hi-Lo service and/or access to the loading dock.
- Monday, March 20, 8am - For all exhibitors who DO require Hi-Lo service and/or access to the loading dock.

Q: Exhibitor Badges?

Exhibitor badges will be available for pick up Wednesday, Thursday and Friday during move-in. On the weekend of the show, exhibitors and their employees can come to the Exhibitor Concierge booth located directly outside the main entrance to Hall B and show their business card to obtain a badge to enter the show.

Q: How do I order electrical service?

Contact Conti Electric at: <https://conti-hte.boomerecommerce.com/>

Q: How do I order tables, chairs, etc.?

Contact Gilbert Event Management Services at:

Alanna Powers

Alanna@GEMSEvents.com

313-400-1454 ext. 402

734-301-1896 • Cell

For answers to all other show related questions please review the Exhibitor Manual via the link below or call Renee at 248-524-4868 ext. 307.

https://www.yourhomeshows.com/uploads/1/2/3/9/12393352/2023_dsh_gs_exhibitor_guide.pdf